

Game plan for ALLYL CHLORIDE SIEF agreement

- 1) Finalize SIEF agreement with Annex 3 (LR and SIEF leadership team)
- 2) REACHCentrum (RC) prepares the SIEF agreement download webpage
- 3) LR sends e-mail to SIEF members informing them about RC's webpage
- 4) SIEF members visit RC's webpage, download SIEF agreement
- 5) SIEF members return signed SIEF agreement as .pdf to RC

- 6) Once sign-in phase is over, LR and SIEF leadership team re-calculates total LoA cost from cost sharing model (Annex 3 to SIEF agreement)
- 7) Cost for LoA for individual SIEF members is calculated
- 8) LR informs SIEF members that they can finally order the LoA
- 9) SIEF members order LoA from RC via webpage
- 10) RC sends invoices to SIEF members
- 11) Members pay
- 12) RC send LoA and token to lead dossier

LR= Lead Registrant
RC= REACHCentrum
LoA= Letter of Access

Timeline

- + e-mail message to SIEF members: May 7th, 2010
- + Activation of REACHCentrum's SIEF agreement website May 3rd, 2010
- + Deadline for SIEF members to return signed SIEF agreement: June 1st 2010
(approx. 4 weeks after e-mail has been sent by the LR)
- + LR information to SIEF members about final cost for LoA: by July 1st 2010
- + SIEF members order LoA latest by August 31st, 2010
- + SIEF members that ordered LoA pay latest by September 30th, 2010